



***GOLD COAST
BASEBALL***
ASSOCIATION INC

COUGARS BASEBALL LEAGUE BYLAWS

VERSION: 2019.2

WWW.GCBA.BASEBALL.COM.AU





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1. GENERAL ADMINISTRATION

FUNCTION OF GCBA

- 1.1 The Board of Management of BQ empowers GCBA to administer all baseball activities in the Gold Coast region. GCBA officials meet regularly with the BQ Board of Management to ensure compliance with BQ's requirements.

COMMITTEES AND PERSONNEL

- 1.2 GCBA shall put in place appropriate Committees and personnel to assist in the running of the competition. These shall include:
- 1.3 Judiciary Chairman and Judiciary Committee for all age levels (TeeBall to Adult)
- 1.4 Event management coordinator and committee
- 1.5 Other committees and relevant personnel as required to meet specific needs.

RECORDS

- 1.6 The Competitions Administrator shall keep accurate records of the following for their specific area of responsibility:
- (a) copies of all team lists from clubs participating in the GCBA competition
 - (b) records of all GCBA games
 - (c) all protests and reports recorded on game cards
 - (d) all cautions and ejections, as recorded on game cards by umpires
 - (e) all points/standings allocated to each team according to the provisions of these bylaws
 - (f) other information as GCBA may direct the Registrar to keep

STANDINGS TABLE

- 1.7 The Competitions Administrator shall maintain a standings table for each division stating:
- (a) the name of every team in that division
 - (b) the number of games played by each team
 - (c) the number of wins, losses and draws for each team
 - (d) the number of forfeits by each team
 - (e) the total runs for and against for each team (where applicable)
 - (f) the number of no games (i.e. byes or washed out) for each team
 - (g) the winning percentage/standing for each team
- 1.8 The Competitions Administrator will post on the GCBA website and social media platforms a standings table by the Wednesday following each round.

OBJECTIONS

- 1.9 Clubs wishing to contest any results in the standings tables must forward a written objection to the Competitions Administrator.
- 1.10 The objection must include grounds for dispute and include relevant evidence e.g. copy of scorebooks, Game Changer results or game cards etc.
- 1.11 The objection must occur within seven (7) days of the date of posting of the standings table.
- 1.12 The Competitions Administrator, in consultation with GCBA, will resolve all objections in the first instance.
- 1.13 The Competitions Administrator can alter the standings table to reflect the true positions of the teams.

TEAM GRADING

- 1.14 Prior to each season, the Competitions Administrator will oversee the grading of teams into a competition ladder.
- 1.15 Up to the midpoint of the season, the Competitions Administrator may review a team's grading in consultation with other relevant persons.



- 1.16 The Competitions Administrator shall forward a **Regrading Notification Form** to the Secretary of the affected club stating the result of the regrading of that club's team/s.
- 1.17 Any regrading will be applicable from the date of notification.

APPEALS

- 1.18 The notified club shall have two (2) working days from the receipt of the **Regrading Notification Form** to appeal, in writing, the regrading as per the Disputes Procedures.

BREACHES AGAINST BYLAWS AND COMPETITION RULES

- 1.19 The Competitions Administrator shall forward to the relevant club Secretary a **Breach Notice** for each breach incurred.
- 1.20 The **Breach Notice** shall detail all breaches of these bylaws and/or any rules applicable.
- 1.21 If the breach entails a fine, an invoice will be issued by the Treasurer and this invoice is to be paid within fourteen (14) days of the date of the **Breach Notice**.

QUESTIONS / PROCEDURES

- 1.22 **Section 10 SCHEDULES and GUIDELINES** provides general guidance in relation to the most commonly asked questions. Please refer to these in the first instance otherwise contact the GCBA via the Secretary as indicated below.

COMMUNICATION

- 1.23 While telephone contact may be appropriate on occasion, the preferred method of communication to and from GCBA is written notification, sent by e-mail.
- 1.24 GCBA shall deem any notification forwarded by e-mail to have been received by the addressee:
 - (a) on the date of transmission (if sent by 4.00pm)
 - (b) the following business day (if sent after 4.00pm)
- 1.25 All correspondence relating to GCBA in these Bylaws to be sent to:

Email: secretary@goldcoast-baseball.com

Other contact details of respective Committee positions are listed on the GCBA website.
- 1.26 All payments to the GCBA can be paid to Gold Coast Baseball Association electronically into the Association's account. Details of this account are:

Account Name: Gold Coast Baseball Association

Inc. BSB: 484-799 (Suncorp)

Account Number: 169 888 900



2. AFFILIATION

RENEWALS AND NEW APPLICATIONS

- 2.1 Clubs wishing to remain affiliated with GCBA must complete a **Club Information Form** and provide a covering letter (on official club letterhead) signed by the club President. Clubs must forward the form and the covering letter accompanied by the relevant fee (refer Section 9) to the GCBA Secretary by September 31st each year.
- 2.2 Applications from clubs affiliating for the first time must include:
- (a) a covering letter signed by the club President or nominated head of the proposed organisation
 - (b) a budget projection for the club
 - (c) a copy of the Certificate of Incorporation
 - (d) a submission for approval of the club's uniform colours, design and sponsorship logos using the **Club Uniforms Form**
 - (e) a three (3) year Operation Plan
- 2.3 Before clubs can present players in any approved GCBA competition, they must obtain GCBA approval of their club's uniform colours and design. Applications from clubs renewing their affiliation, therefore, must include a **Club Uniforms Form** if they propose to change their authorised uniform colours, design or sponsorship logos. Clubs must also submit this form if they wish to change their uniform or introduce new logos during the season.
- 2.4 GCBA will evaluate all fields for the suitability of competition games.
- 2.5 GCBA will review all affiliations which shall be valid for the ensuing 12 months.
- 2.6 GCBA may accept or reject any application for affiliation. GCBA may use its discretion to impose certain conditions in respect of a club's application. These conditions may include the rejection of any club officer or member.
- 2.7 GCBA may use its discretion to cancel or suspend the affiliation of any club at any time. GCBA may use its discretion to impose certain conditions on club officers or members at any time.



3. COMPETITION RULES

In the absence of a relevant bylaw or BQ Baseball Rule, the Official Australian Baseball Rules shall apply.

Refer also to the Association website for any rules and/or bylaws specific to a particular season or competition e.g. INTERLEAGUE COMPETITION.

GAME DURATION

Adults

- 3.1 All games are nine (9) innings or time, whichever comes first, except double header games which shall be seven (7) innings or two (2) hours, whichever comes first.
- 3.2 The Division 1 competition shall be nine (9) innings or two (2) and a half hours. If a Division 1 game is drawn at the end of the regulation nine (9) innings, the game shall continue to a result taking into consideration the time limit. If at the end of the time limit the score is still tied, a drawn game shall be declared. The umpires shall make the final decision regarding a light or weather affected game.
- 3.3 All other divisions will be nine (9) innings or two (2) hours, whichever comes first.
- 3.4 The ten-minute rule will apply in all games. Therefore, no new inning may be commenced with less than 10 minutes of scheduled time remaining. An inning started before 10 minutes to the scheduled finish time shall be completed unless the home team is in the lead during their turn at bat. An inning starts immediately after the final out of the previous inning.
- 3.5 Should a game start later than the scheduled start time, the scheduled finish time will still apply. A team will have 10 minutes after the scheduled game start time to place a team on the field or supply the required umpire. If a team is unable to do this, a forfeit will be recorded against that team.
- 3.6 In all games, except Division 1, four (4) innings or 65 minutes shall constitute a regulation game. Three and a half (3^{1/2}) innings are sufficient if the home team is winning. In Division 1, five (5) innings shall constitute a regulation game. Four and a half (4^{1/2}) innings are sufficient if the home team is winning. In the event of wet weather, a game of fewer than the required minimum number of innings or minimum time shall be declared a washout.
- 3.7 A regulation game that is called with an inning in progress shall revert to the previous completed inning score only if the visiting team has tied or taken the lead in the incomplete inning.
- 3.8 In the absence of a BA accredited umpire, the scorers will be the official timekeepers.
- 3.9 In all games including Division 1 double header games, if either team is leading by 10 runs or more after Five (5) equal innings, or Four and a half (4^{1/2}) innings if the home team is leading, then the game will be called as a complete game. In single Division 1 games, the 10-run rule will apply after Seven (7) innings or Six and a half (6^{1/2}) innings if the home team is leading. For the purpose of recording stats and the final score, the game will end as soon as the winning run crosses the plate (i.e. the 10th run ahead in mercy rule games) unless it is scored by an 'out of the park' home run, at which time all runs shall count.
- 3.10 All players competing in the Summer Series must use an BA or BQ approved bat. Players competing in the Division 1 Winter Series are not be permitted to use aluminium bats.

GAME PARTICIPANTS

Scorers

- 3.11 Official scorers, whether accredited or not, are entitled to the respect and dignity due to all game officials and shall be accorded full protection by the GCBA President.
- 3.12 Each team shall have its own competent scorer. Scorers of both teams must sit together during the game to assist with the accurate recording of details in scorebooks or Game Changer. Failure to supply a scorer shall incur a penalty as per the ***Schedule of Penalties***.
- 3.13 At the completion of the game, the home team scorer shall present the official game card to the Umpire in Chief for checking, signing and return to the scorer.



- 3.14 The home team scorer shall be responsible for handing in the game card to the host Club. The host Club shall be responsible for returning the completed game card to the Competitions Administrator by **8.00pm of the following Monday**. Failure to do this shall incur penalties as per the ***Schedule of Penalties***.
- Both Team scorers must be able to provide their scorebooks or Game Changer results to the Competitions Administrator in the event of any game dispute / protest / objection.
- Scorers may be required to provide a copy of their scorebooks or Game Changer results to any GCBA appointed statistician.
- 3.15 At all times during a game, Clubs must provide Scorers access to the following items:
- a) an adequate supply of *Incident Report Forms*
 - b) a blank game card for the relevant game
 - c) a copy of the *GCBA ByLaws*
 - d) a copy of the BQ Baseball Rules
 - e) a scorebook or tablet device
 - f) a suitable timepiece
 - g) appropriate stationery
 - h) Official Australian Baseball Rules (current edition).

Players

- 3.16 All teams may start a game with eight (8) players and play an automatic out in the number nine (9) position in the batting line up. ***This bylaw does not apply to Division 1.***
- 3.17 Eligible players may participate in a game even if they are not listed on the team lineup sheet prior to the commencement of the game. If this occurs, the Umpires and Scorers must be notified as soon as that player enters the game.
- 3.18 If a player leaving the game due to injury or illness reduces the team to eight (8) players, another player previously replaced may re-enter the game. This can occur only if no new player is available and shall not take a place in the battery. Teams may continue the game with eight (8) players due to a shortage of players. ***This bylaw does not apply to Division 1.***
- 3.19 Scorers must record on the official game card and ***Incident Report Form*** details of players injured in a game. To prove eligibility for the Disabled List, players must forward a medical certificate or a Statutory Declaration to the Registrar within three (3) working days of the injury occurring. The player will then be recorded on the Registrar's Disabled List.
- 3.20 Players who are injured outside the field of play e.g. work injuries, training etc. must forward a suitable medical certificate to the Competitions Administrator to be eligible for the Disabled List.
- 3.21 Players on the Disabled List will continue to be credited with game eligibility for finals within their division.
- 3.22 A player shall be listed on the game card only when that player enters the game.

JUNIOR PLAYER SPECIFIC BYLAWS

Game Duration and Mandatory Play

- 3.23 The 10-minute rule will apply in all games. Therefore, no new inning may be commenced with less than 10 minutes of scheduled time remaining. An inning started before 10 minutes to the scheduled finish time shall be completed unless the home team is in the lead during their turn at bat. An inning starts immediately after the final out of the previous inning.
- 3.24 Should a game start later than the scheduled start time, the scheduled finish time will still apply. A team will have 10 minutes after the scheduled game start time to place a team on the field or supply the required umpire. If a team is unable to do this, a forfeit will be recorded against that team.
- 3.25 Four (4) innings or half of the total game time plus five (5) minutes shall constitute a regulation game. Three and a half (3½) innings are sufficient if the home team is leading.
- 3.26 In the event of wet weather, a game of fewer than the required minimum number of innings or minimum time shall be declared a washout.
- 3.27 A regulation game that is called with an inning in progress shall revert to the previous completed inning score only if the visiting team has tied or taken the lead in the incomplete inning.
- 3.28 In the absence of a BA accredited umpire, the scorers will be the official timekeepers.



3.29 In all junior games there is no 10-run or mercy rule.

3.30 GAME DURATION

Division	Length	Mandatory Minimum Play
TeeBall	60 Mins	Half of allocated game time
Rookie Ball	75 Mins	Half of allocated game time
Little League Minors	6 Inn or 90 Mins	One at bat plus six consecutive defensive outs
Little League Majors	6 Inn or 105 Mins	One at bat plus six consecutive defensive outs
Intermediate League	7 Inn or 120 Mins	One at bat plus six consecutive defensive outs
Junior League	7 Inn or 120 Mins	One at bat plus six consecutive defensive outs
Senior League	7 Inn or 120 Mins	One at bat plus six consecutive defensive outs

Note 1: Where two-time measures are stipulated, the game length shall be whichever comes first.

Note 2: Games which remain tied after the stipulated number of innings but before the expiry of the time limit shall continue until a result is reached or an inning concludes after the time limit expires, whichever comes first.

Note 3: The inning need not be completed if the home team is ahead.

***See Green Book Reg. X(c), Rules 4.10-4.11**

3.31 BATTING

Division	Bat Requirements
TeeBall	Any Bat with maximum barrel diameter 2¼ inches
Rookie Ball	Any Bat with maximum barrel diameter 2¼ inches
Little League Minors	Any Bat with maximum barrel diameter 2¼ inches or any 2 5/8 Barrel Bat with the USA Bat Label
Little League Majors	Any Bat with maximum barrel diameter 2¼ inches or any 2 5/8 Barrel Bat with the USA Bat Label
Intermediate League	Any Bat with maximum barrel diameter 2¼ inches or any 2 5/8 Barrel Bat with the USA Bat Label
Junior League	Any Bat with maximum barrel diameter 2¼ inches or any 2 5/8 Barrel Bat with the USA Bat Label
Senior League	Any 2 5/8 Barrel Bat with the USA Bat Label or any wood or wood composite bat

Continuous Batting Order

If teams in Little League, Junior League or Senior League have more than nine (9) players present for the game, teams may use a continuous batting order whereby all players (up to twelve (12) players) may bat. Where players arrive to the game late, they can be added to the batting order immediately (unless there are already twelve (12) players present). This Bylaw does not apply to Substitute Players; however, a Substitute Player may be included in a team's continuous batting order at the discretion of that team's coach.

***See Green Book Rule 4.04**

Players in the batting order who are not designated a defensive position:

- may appear in any batting position;
- must stay in the same batting position for the complete game; and
- must enter the game in defence at the halfway point.

This Bylaw does not apply to Substitute Players.

When a player is injured, ejected or must leave the game site before the end of the game and there are no players available to replace them, the team will skip over their batting position without penalty providing nine or more players remain.



Replacing a Batter

In Junior Competition, a batter cannot be substituted during their at bat, except in the case of an injury.

Throwing the Bat

Batters are prohibited from throwing the bat. Offenders and their coaches are to be cautioned on the first offence. A second offence by the same batter shall result in the batter being called out and all other runners returned to the bases that they last legally occupied base.

Maximum run rules restriction

For all Junior divisions the maximum runs allowed per inning in the Pre-Christmas Restriction period is four (4) runs. In the Post-Christmas Restriction period, the maximum runs allowed per inning is six (6) runs. In all junior games there is no 10-run or mercy rule. In the event of an over the fence/cone home run all runs will be recorded.

3.32 PITCHING AND CATCHING

Division	Pre-Christmas Restriction	Post-Christmas Restriction
Little League Minors	35 Pitches	50 Pitches
Little League Majors	50 Pitches	75 Pitches
Intermediate League	50 Pitches	75 Pitches
Junior League	50 Pitches	85 Pitches
Senior League	50 Pitches	85 Pitches

A pitcher who delivers 41 or more pitches in a game cannot play the position of catcher for the remainder of that day. A player who has played the position of catcher in four or more innings in a game is not eligible to pitch on that calendar day.

3.33 FIELD SIZE

Division	Base Paths	Pitching Distance
TeeBall	40 Feet	N/A
Rookie Ball	50 feet	38 Feet
Little League Minors	60 Feet	46 Feet
Little League Majors	60 Feet	46 Feet
Intermediate League	70 Feet	50 Feet
Junior League	80 Feet	54 Feet
Senior League	90 Feet	50 Feet 6 Inches

3.34 UNIFORMS

All players and coaches must wear full club playing uniforms. ***Open faced shoes of any type are prohibited.***

Newly registered players have a maximum of three (3) weeks to obtain the correct uniform.

Each coach and at least the Umpire-in-Chief officiating in a game shall enforce the uniforms bylaw by making a note of any infringements on the back of the game card.

DESIGNATED HITTER / COURTESY RUNNER

3.35 The designated hitter rule will apply for all Adult games as per the Official Australian Rules of Baseball.

3.36 A courtesy runner **MAY** replace the offensive team catcher as a base runner at any time but **MUST** replace the catcher after two (2) outs. If no further players are available, the last player out will become the courtesy runner. If there are no outs, then the last player home will be the courtesy runner.

3.37 A courtesy runner shall be any eligible player not in the game, or a replaced player.

3.38 A courtesy runner cannot be replaced once on base except for injury or illness.



- 3.39 Only a courtesy runner who has played in the field or batted in the lineup shall be deemed to have played in the game for finals or other eligibility purposes. No running stats will be credited to the courtesy runner; they will be credited to the catcher.

PLAYER SAFETY

- 3.40 Batters and runners in all divisions must wear two (2) eared batting helmets.
- 3.41 Juniors 15 years and under must wear two (2) eared batting helmets when acting as a coach in any division, or as a bat boy / girl.
- 3.42 All catchers must wear a catcher's helmet. Any person warming up a pitcher between innings must wear a minimum of a catcher's helmet, catcher's mask and protective cup.
- 3.43 Umpires shall ensure that a player removes any jewellery and other articles that they consider may jeopardise the safety of any player during the game.

GAME BALLS

- 3.44 The home team shall be responsible for the supply of two (2) new balls for league. The exception is Division 1 where the home team shall supply three (3) new balls for each game. The home team shall provide additional suitable balls for game play if required.
- 3.45 Teams must supply only official standard baseballs.

GAME CARDS

- 3.46 Home team representatives shall email the results to the Competitions Administrator. These must include scores for the game, together with notice of any **ejections, cautions, injuries or protests** recorded on the game card.
- 3.47 The home team scorer shall ensure that:
- a) the game card is fully completed, accurate and legible
 - b) team coaches sign in the appropriate place on the card
 - c) Umpires in Chief sign in the appropriate place on the game card noting any ejections, cautions, injuries or protests.
 - d) The home team scorer shall be responsible for handing in the game card (including any attachments if applicable) to the host Club. The host Club shall be responsible for returning the completed game card or Game Changer results to the Competitions Administrator **by 8:00pm of the following Monday**. Failure to do this shall incur penalties as per the ***Schedule of Penalties***.

STANDINGS

- 3.48 All competition tables shall use a win/loss ratio system to decide standings. Should teams have the same ratio, then Run percentage will be used to decide standings.
- 3.49 Games that are wash outs or byes are classed as no games.

PREMIERSHIPS & FINALS

- 3.50 Finals shall be played as determined by GCBA.
- 3.51 Should any two (2) or more teams finishing in the top four (4) positions after completion of fixtures be tied, the Competitions Administrator shall allocate places using the following criteria:
- a) head to head for the teams for the season
 - b) the runs for and against, head to head for the season
 - c) the runs for and against overall for the season
- 3.52 The Club Championship in all leagues shall be awarded to the club gaining the highest aggregate points in Division 1, Division 2, Division 3 and Masters in that particular league. Only clubs fielding teams in Division 1, Division 2, Division 3 and Masters are eligible. For clubs eligible for the Club Championship they will be awarded 3 points for a win, 1 point for a draw, 0 points for a loss and -3 points for a forfeit. Points will only be recorded for the regular season, final series will not count. If clubs enter more than one (1) team in a division, they must nominate the team whose results will be recorded for the Club Championship.
- 3.53 In all leagues, the finals shall be one (1) game.



- 3.54 A \$1000 prize / donation / grant will be awarded to the Division 1 winning team at the Grand Final.
- 3.55 For all leagues, the team who finishes first at the end of the regular season will advance directly to the Grand Final. Teams placed second and third will play a Play off, with the winner playing the first placed team in the Grand Final. The higher placed team after the regular season, will be designated as the home team for the Play off and Grand Finals.
- 3.56 If this format cannot be followed (e.g. due to inclement weather), the highest placed team will advance to the Grand Finals.
- 3.57 The GCBA shall meet the costs for finals games, e.g. baseballs, umpires (appointed by GCBOA), lights (if required).
- 3.58 All Play offs will be played under normal competition guidelines.
- a) The Division 1 Grand Final shall be nine (9) innings with no time limit.
 - b) The Division 2, 3 and Masters Grand Finals shall be seven (7) innings with a time limit of two (2) hours, whichever occurs first. The 10-minute rule will apply.
 - c) All Junior Grand Finals will be played under normal competition guidelines.
 - d) All Grand Finals shall be played until a result is achieved.
 - e) In the event of inclement weather, three (3) innings shall constitute a complete game.
 - f) If the game is called off due to inclement weather, the GCBA will reschedule the game for the following week.
 - g) In the event of the rescheduled Grand Final then being called off, the game shall be declared in favour of the highest placed team as determined by GCBA.
- 3.59 GCBA will allocate a maximum of 20 trophies or medallions to each team winning their respective Grand Final.

GROUNDS/FIELDS

- 3.60 All nominated fields must be available for the commencement of the GCBA competition.
- 3.61 Clubs must fully and accurately mark fields for every game to the satisfaction of the umpire. Markings must be to the correct dimensions as per the Rules of Baseball. Markings must include at least foul lines and should include batters' boxes.
- 3.62 Clubs must keep all grounds/fields in a clean and tidy condition at all times. Grounds must be free from dangerous objects e.g. rocks and glass, likely to cause injury to players, officials and visitors.
- 3.63 Clubs must maintain all fields to GCBA standards. A GCBA official may inspect a club's fields at any time. The official may direct the club to rectify its fields and may prohibit games on those grounds until satisfied with the rectification.
- 3.64 Clubs must provide adequate toilet facilities at their grounds. The club must open these facilities during all games and training sessions at that ground. Clubs must keep these facilities in a clean and hygienic condition in compliance with local government regulations.
- 3.65 All grounds are to have a home run fence, i.e. properly enclosed, or a minimum of a clearly defined line marked with witches' hats. Tape or rope is not acceptable.
- 3.66 The host club must open a canteen during all games played at their ground. The canteen must make hot and cold drinks and a variety of food items available for purchase during all games played at the ground. Failure to provide adequate canteen facilities may result in no future home games for that club.
- 3.67 Clubs must not sell beverages of any type in glass containers.
- 3.68 Visiting teams and supporters must not bring alcohol to a host club's ground.
- 3.69 The host club shall provide a clearly defined dugout, seating and shade cover for both teams, and seating and shade cover for scorers.
- 3.70 Clubs hosting finals are required to have a grounds crew on site to maintain the field throughout the day.
- 3.71 The canteen must make available for perusal copies of the Official Australian Rules of Baseball, the current GCBA Policies and Procedure Manual and BQ Junior Rules.

INCLEMENT WEATHER PROCEDURE

- 3.72 If in the opinion of the Umpire in Chief (in consultation with both coaches), the weather becomes potentially detrimental to any player's health, the game will be abandoned.



- 3.73 In the case of wet weather, clubs must inspect the grounds and if unplayable:
- a) notify the opposing club not less than two (2) hours prior to the scheduled game start time.
 - b) advise the Competitions Administrator at least two (2) hours prior to the scheduled game start.
 - c) notify the Umpire Coordinator at least two (2) hours prior to the scheduled game start.
 - d) games are to be called off one (1) league at a time, unless it is obvious that the ground is unplayable for the entire day.
- 3.74 If a game in progress is interrupted by rain, the umpires may delay the game as per the Official Australian Rules of Baseball. Timed games will still finish at scheduled time.
- 3.75 If wet weather causes games to be cancelled, they will not be replayed. Games played during that round will be recorded as games played. The home team is responsible to notify the Competitions Administrator of any cancelled games.
- 3.76 If a game commences but is rained out before it becomes a regulation game, the home team scorer must still complete the game card or Game Changer results and forward it to the Competitions Administrator. This will enable participants to be credited with game eligibility for finals.

FORFEITS

- 3.77 A team that is unable to compete in a scheduled game in accordance with these bylaws shall notify the Competitions Administrator by 8:00pm at least two (2) days before the scheduled game (e.g. All Saturday games need to be advised by 8:00pm Thursday). The Club forfeiting shall notify the opposing team of the forfeit by phone **AND** by email and cc the Competitions Administrator. This will be considered a notified forfeit (refer ***Schedule of Penalties***).
- 3.78 Notification of a forfeit after the deadline nominated above will be deemed a non-notified forfeit (refer ***Schedule of Penalties***).
- 3.79 A game card must be sent by the winning team to the Competitions Administrator endorsing the forfeit.



4. UMPIRES

- 4.1. In all leagues each team shall provide one (1) umpire each. Failure to do this shall incur a penalty as per the ***Schedule of Penalties***.
- The home team shall provide the plate umpire and the away team shall provide the base umpire
 - In the event of a GCBOA umpire being appointed to a game then the Home Team must supply the second umpire unless otherwise nominated by GCBOA.
- 4.2. For all leagues, the umpire in chief must call from behind the plate. The base umpire must remain standing at all times.
- 4.3. An umpire must be 16 years of age or older to officiate a Division 1,2,3 or Masters game. Junior umpires can only umpire leagues lower than which they play. A Junior League player can officiate a Little League game but cannot officiate a Senior League game.
- 4.4. Umpires shall not be replaced during a game unless they are injured or ill or have the agreement of both team coaches.
- 4.5. Umpires must be suitably dressed (not in club playing shirt or cap). Umpires must wear enclosed footwear and in the case of the plate umpire, the necessary protective gear. Accredited umpires must wear the appropriate shirts as supplied by BQ/ABF when umpiring. These are:
- Level 0 – GREEN shirt
 - Level 1 – YELLOW shirt
 - Level 1 and above who are registered umpires – BLUE shirt
- 4.6. All umpires whether accredited, club or volunteer umpires have the same rights and authority as umpires of the GCBOA and QBUA. They therefore:
- a) command the same respect.
 - b) have the same responsibilities to the GCBA Judiciary Committee.
- 4.7. At the end of each game the umpire in chief shall check and sign the official game card and note any ejections, cautions, incidents or protests.
- 4.8. All umpires **must** complete an ***Incident Report*** for any ejection, or other incident they wish to report (as per Bylaw 8.6).

SCHEDULE OF UMPIRES FEES

- 4.9. Only nationally accredited umpires shall be eligible for reimbursement of the following fees.
- Plate - \$60.00 Base - \$40.00



5. ELIGIBILITY TO PLAY

REGISTRATION OF PLAYERS

- 5.1. Each player, coach and official that takes the field must have completed a registration through Sports HQ.
- 5.2. Clubs must register all Players through the Sports HQ database and then export the copy and email to the Competitions Administrator no less than one (1) week prior to the commencement of the season. All queries to do with the Sports HQ database must be directed to the Competitions Administrator.
- 5.3. On payment to the club of the affiliation component of the club fee, players are deemed to be affiliated for the purposes of GCBA competition and BA/BQ insurances. For this reason, players cannot enter the field for game purposes until they have paid the affiliation component. Players who register after the commencement of the competition must fill out a **GCBA Registration Form** and forward it to their Club Registrar who must then enter details into the Sports HQ database and notify the Competitions Administrator no later than 8:00pm on the Thursday prior to their first game.

Player registrations

- 5.4. Clubs must forward their player registration lists for the ensuing season to the GCBA Treasurer and cc the Competitions Administrator.
- 5.5. Player lists must include the following information relevant to each player:
 - a) full name
 - b) address
 - c) date of birth
 - d) telephone number
 - e) email address
 - f) Division
 - g) Volunteer Details – Official / Coach
- 5.6. All fines must be paid within 14 days of notification or the club concerned will be deemed unfinancial.

Team listings

- 5.7. Clubs must finalise their players for the respective levels of competition prior to the commencement of the third round of competition fixtures. Clubs must forward to the Competitions Administrator a list of at least nine (9) active players for each team. On and from that date, the team in which those players are nominated becomes their “registered team”.
- 5.8. Players cannot be nominated for more than one (1) team at the same time, unless they are a registered Masters player.

LISTING OF COACHES AND OFFICIALS

- 5.9. Clubs must register all Coaches, Scorers and Umpires (who are not registered as players) as volunteers through the Sports HQ database and then export the copy and email to the Competitions Administrator no less than one (1) week prior to the commencement of the season. All queries to do with the database must be directed to the Competitions Administrator.

PARTICIPATION ELIGIBILITY

- 5.10. To be eligible to participate in any GCBA game, clubs and players must meet the conditions listed in the remaining paragraphs.
- 5.11. Only registered players competing in a sanctioned competition are eligible representative selection.
- 5.12. Players transferring between clubs and the respective clubs involved must meet the specific conditions listed in the TRANSFER and CLEARANCE REQUIREMENTS.

TRANSFERS AND CLEARANCE REQUIREMENTS

- 5.13. When clubs wish to approach players to transfer between clubs a little bit of courtesy and integrity must be considered. It is unfair to the losing club to have talks going on without their knowledge. Especially if the gaining club is offering a financial consideration even as minor as free or reduced fees, or even a free cap and playing top.



- 5.14. To alleviate the possible intimidation and loss of good relations between clubs the following process should be followed:
- 5.15. Gaining Club
- Write a letter to the losing club and outline the player/s that you wish to approach. A 'cc' should be sent to Competitions Administrator in case of appeal or disharmony.
 - Set out the terms of the transfer to allow the losing club to match or better the terms.
 - DO NOT KEEP SECRETS** - Keep everything above board and in the open. You will only harm the integrity of your club.
 - Have the new player complete a BA clearance form and send it to the losing club. Don't forget the player's BA number.
- 5.16. Losing Club
- Approach the player in question and ascertain why the player wishes to transfer. Make an offer to the player to match or better the gaining club's offer, if you wish to do this.
 - Write to the gaining club stating whether or not the player will be released and include your reasons. A 'cc' should be sent to GCBA stating your reasons for release or non-release.
 - Complete the clearance form if there is no encumbrance. If there is, then stipulate clearly what this is. Turn around for clearances should be no more than seven (7) days.
 - If you are willing to release the player, then your Sports HQ Registrar is to "Move" the player to the new club within the database within seven (7) days.
- 5.17. No club is permitted to approach a Junior player without the consent of the parents.
- 5.18. No club is permitted to approach a player on the grounds that they have better coaching, facilities etc.
- 5.19. No club is permitted to approach a Junior player on the grounds that the move will ensure or assist them in being selected to representative honours.

Import player

- 5.20. An import player who has not played previously for any club in Australia must register in accordance with these bylaws.
- 5.21. An import player who has played previously in Australia must provide a clearance in the same manner as a player transferring from another club.

Grading procedures

- 5.22. GCBA reserves the right to instruct a club to regrade a team or player. Masters is open to men who turn 40 years of age or older and ladies who turn 35 years of age or older prior to 31st December of the year the competition begins.

Playing in divisions

- 5.23. A player may play down not more than one (1) division per round unless the Club does not have consecutively graded teams. A player may only play down three (3) times per season. Playing down more than three (3) times shall result in a forfeit being registered against the team in which the player played.
- 5.24. Players registered in the Masters division are eligible to play in Division 1, 2 or 3 without affecting their playing status in their respective Masters competition.
- 5.25. Only two (2) players from Division 1 are permitted to play down in Division 2 per team per game. Players playing down from Division 1 to Division 2 can **ONLY** field in centre field or right field and bat eight (8) or nine (9) in the lineup.
- 5.26. Players playing in a higher division than their registered divisions can play anywhere in the field and bat in any position.
- 5.27. A lower division player shall not take the field if there are nine (9) higher division players available for that game. All appearances in higher divisions will be classed as games played and will count towards grading for finals eligibility.
- 5.28. If a club has two (2) teams in the one (1) division, players may play across until the end of the third round of competition games. After the third-round players must play in their registered teams. ***This bylaw does not apply to Masters.***



- 5.29. Clubs must submit an application to the Competitions Administrator to regrade a player. If permission for regrading is given all teams must maintain at least nine (9) players.
- 5.30. Breach of the grading rules will be dealt with as per the ***Schedule of Penalties***.

ELIGIBILITY FOR FINALS

- 5.31. To be eligible for finals, players must have played in a minimum of one third (1/3) of available scheduled competition games for their club in their registered league.
- 5.32. Players will be deemed to have played in a game if:
- a) the player umpires for their registered team, they will be deemed to have played in that game. (to be noted on the game card or Game Changer results)
 - b) player is listed on the Disabled List held by the Competitions Administrator
 - c) player attends official representative commitments held at the same time as the game (to be noted on the game card or Game Changer results)
- 5.33. Players in a particular League must have played the majority of games in that League or lower, e.g., if a player is registered for Division 2 that player cannot play in a Division 2 final if that player has played the majority of their games in Division 1.
- 5.34. Players can play in any League above their registered League during finals.
- 5.35. Wash outs (before the game commences) shall not count as “games played” in determining a player’s eligibility for finals.
- 5.36. In respect to forfeits, only the non-forfeiting team will be credited with eligibility.
- 5.37. In the case of two (2) teams competing in the same League within a club, and for some reason the club has difficulty fielding these two (2) teams, and two (2) teams become one (1), the newly formed team will take the lowest position of both teams on the competition ladder. Penalties as per the ***Schedule of Penalties*** shall apply for the withdrawal of teams during the season.



6. DISPUTES AND PROTESTS

DISPUTES (Disagreement with competition administration)

- 6.1. Any club or player has the right to question any process or decision relating to the administration of the competition by forwarding a written request to the Secretary. Each request must include a \$50.00 deposit, which shall be refunded fully if the Disputes Committee finds in favour of the appellant.
- 6.2. The GCBA or its representative will nominate a Disputes Committee to hear the dispute. The Disputes Committee will consist of three (3) persons appointed as necessary by GCBA or its representative, one (1) of whom will be appointed Chairperson.
- 6.3. A person cannot be part of a Disputes Committee involving that person's club.
- 6.4. The Disputes Committee shall decide the outcome of a dispute either by considering written submissions alone, or by asking the parties involved in the dispute to attend a hearing. At any such hearing, all parties shall have time to present their case.
- 6.5. The decision of the Disputes Committee shall not be subject to further appeal to GCBA.

PROTESTS (Disagreement with technical game rules)

- 6.6. During a game, any Field Manager / Head Coach may protest a ruling associated with a game on the grounds that the ruling is contrary to the Official Australian Baseball Rules.
At no time can a judgement decision be protested.
- 6.7. At the time of a protest, the protesting club must advise the umpire in chief of the nature of the protest.
- 6.8. When a protest is made during a game:
 - a) the umpire in chief must inform the scorers that the game is being played under protest.
 - b) the umpire in chief must inform the manager of the opposing team of the nature of the protest.
 - c) scorers must record details of the protest on the game card.
 - d) scorers must record the time and point in the game of the protest on the game card or Game Changer results and in the appropriate section of the scorebooks or Game Changer results. Refer OBR 10.01(b)(3).
- 6.9. After the game, the home team scorer must advise the Competitions Administrator of the protest when advising the game result.
- 6.10. After the game, the protesting club must forward a copy of the protest to the Competitions Administrator within 24 hours of the completion of the game.
- 6.11. GCBA will then take the appropriate action to resolve the protest as soon as practicable.



7. Schedule of Penalties

- 7.1. The GCBA shall have the right to impose a penalty for any breach of these Bylaws, including but not limited to the following.
- 7.2. If the penalty is not monetary, it shall be the same as stated in these bylaws.
- 7.3. If the penalty is monetary, an invoice will be issued by the Treasurer. Clubs must pay all breaches in full within 14 days of the date of the Breach Notice (but two (2) days prior to participation in any finals).
- 7.4. Payments must include the invoice number with payment made via Electronic Funds Transfer. Details included in 1.26.

BREACH OF BYLAW	PENALTY
WITHDRAWAL OF TEAM DURING SEASON	\$250.00
BREACH OF PLAYER SAFETY	\$100.00
BREACH OF UNIFORMS BYLAW	
1 st offence by team, one (1) player in breach	\$20.00
1 st offence, more than one (1) player in breach in same game	\$50.00
2 nd offence by team, one (1) player in breach	\$75.00
2 nd offence, more than one (1) player in breach in same game	\$100.00
3 rd offence by team, one (1) or more players in breach in same game	\$200.00
BREACH OF SCORER PROVISION	
1 st offence	\$15.00
2 nd offence	\$30.00
3 rd offence	\$60.00
BREACH OF GAME CARDS BYLAW	
Failure to return game cards on time	\$30.00 each time
NOTIFIED FORFEITS BYLAW	
1 st forfeit	\$50.00
2 nd forfeit	\$100.00
3 rd forfeit	Review team's viability
NON-NOTIFIED FORFEITS BYLAW	
1 st breach	\$100.00
2 nd breach	\$200.00
3 rd breach	Removed from competition
BREACH OF BASE UMPIRE PROVISION	\$50.00
BREACH OF PLATE UMPIRE PROVISION	\$75.00
BREACH OF PLAYER ELIGIBILITY AND REGISTRATION	Forfeit of game + forfeiture penalty +\$100.00
BREACH OF JUNIOR SPECIFIC BYLAWS	
Pitching and catching regulations	Game forfeit + \$100.00 + coach reprimand by RDC



BREACH OF JUNIOR RULES IN SENIOR GAMES

BREACH	PENALTY
1 st offence	Min \$200.00 + letter of reprimand to coach and club
2 nd offence	Min \$400.00 + forfeiture of game + coach and club president to attend judiciary
3 rd offence	Min \$800.00 + forfeiture of game + coach automatically suspended for rest of season + breach report to BQ

JUDICIARY PENALTIES

OFFENCE	PENALTY 1 ST OFFENCE	PENALTY 2 ND OFFENCE
Late lodgement of Incident Report Form	1 week (grade 1)	2 weeks (grade 2)
OFFENSIVE BEHAVIOUR		
Disputing umpires judgement call	2 weeks min (grade 1)	3 weeks min (grade 2)
Audible obscenity	2 weeks min (grade 1)	4 weeks min (grade 2)
Substance abuse	2 weeks min (grade 1)	4 weeks min (grade 2)
Bringing game into disrepute	4 weeks min (grade 2)	8 weeks min (grade 3)
DANGEROUS BEHAVIOUR		
Personal intimidation	4 weeks min (grade 2)	6 weeks min (grade 3)
Gear abuse	4 weeks min (grade 2)	6 weeks min (grade 3)
VIOLENT BEHAVIOUR		
Fighting	6 weeks min (grade 2)	12 weeks min (grade 3)
Illegal personal contact	6 weeks min (grade 2)	12 weeks min (grade 3)
Illegally leaving playing position or bench to participate in a melee	Min team fine of \$250.00	Min team fine of \$500.00



8. JUDICIARY

POLICY

- 8.1. GCBA can cite any alleged offender against GCBA Bylaws to appear before the Judiciary Committee. This committee comprises persons appointed by GCBA to perform relevant judiciary duties.
- 8.2. GCBA appoints and empowers the Judiciary Chairman to enforce the GCBA Bylaws. The Judiciary Chairman has the right to appoint any person to a committee, a Judiciary Panel or an Appeals Panel. The Judiciary Chairman is deemed to be independent of any club and therefore can sit on any hearing.
- 8.3. The Judiciary Chairman can cite any club, official, player or individual to appear before a hearing.
- 8.4. The Judiciary Chairman can suspend at any time any judicial proceedings or processes.
- 8.5. The Judiciary Chairman can impose on the offending club, official, player or individual any monetary or time penalty that he deems appropriate to the offence.

ACCOUNTABILITIES

- 8.6. Umpires issuing a caution, or an ejection must report the name and number of the alleged offender and the nature of the offence on the official **Game Card** and sign it. They must also complete an Incident Report Form and forward it to the Judiciary Chairman within two (2) days (refer Section 10, Judiciary: Schedule).
- 8.7. The Competitions Administrator shall notify the Judiciary Chairman of cautions, ejections and protests.
- 8.8. A player or official ejected from a game must complete an official GCBA Incident Report Form. They must then forward the completed form within 48 hours to the Judiciary Chairman (refer Section 10, Judiciary: Schedule).
- 8.9. As soon as practicable after the offence, the Judiciary Chairman (or the nominated representative) shall notify the club of the alleged offender of any further action. If the alleged offender is cited, the Judiciary Chairman will advise the alleged offender's club (and any other person required to appear) of the date, time and place of the hearing.
- 8.10. Where players or officials on report are participating in finals, the Judiciary will sit prior to the next round of finals. Consequently, the players or officials must submit their report form personally (or email it) to the Judiciary Chairman. This must occur within 24 hours after the end of the game from which they were ejected. Failure to supply the required written reports within the 24 hours will result in the players/officials being unavailable for finals. Should there be any reason why the Judiciary cannot sit at the required time, the relevant parties will be notified by phone of alternative arrangements.
- 8.11. Any club or person wishing to inform the GCBA of any other alleged offence must submit a written detailed report within two (2) working days of the alleged offence to the Secretary. The report must be in the form of an official Incident Report Form signed by the club President. The GCBA shall then determine if the report should be referred to the Judiciary Committee.

REPRESENTATION

- 8.12. When a club is cited to appear before the Judiciary Committee, one (1) person from the club's executive committee must represent the club.
- 8.13. Cited persons other than juniors can nominate another person to appear and/or advocate on their behalf at the hearing. Cited persons choosing an advocate must inform the Judiciary Chairman in writing of the name of the proposed advocate. Senior players may also be accompanied by the relevant coach. In the case of juniors, however, it is mandatory for the junior to appear and to be accompanied by the team coach.
- 8.14. Cited persons or clubs may not be represented at the hearing by legal counsel, unless it is deemed by the Judiciary Chairman, that ramifications from the hearing may result in criminal or civil action. If this is the case, cited persons or clubs must provide written advice to the Judiciary Chairman at least two (2) working days prior to the hearing. This advice should include both the names of the legal representative and the company he/she is from.



OFFENCES

- 8.15. Offensive, dangerous and violent behaviour is liable to result in citation to appear before the Judiciary Committee. This applies also to any behaviour which, in the opinion of GCBA, may bring the game of baseball into disrepute.

Offensive behaviour

- 8.16. Offensive behaviour includes the use of any threatening, abusive or insulting words or actions to any person, including disputing the umpire's judgement call. It also includes the use of indecent or profane language or gestures in circumstances which the umpire deems to be inappropriate.
- 8.17. The umpire may caution any player or other person who, in the umpire's opinion, is guilty of offensive behaviour.
- 8.18. The umpire **will** eject any player or official found using tobacco products or alcohol products, or any illicit drugs during a game. This rule applies on the field of play, in the dugouts or in the scorer's box.

Dangerous behaviour

- 8.19. Dangerous behaviour comprises behaviour that an umpire or any member of GCBA considers threatening or potentially injurious to any player, umpire or other person. This also includes gear or equipment abuse.
- 8.20. An umpire shall eject from the game any player or other person who, in the umpire's opinion, is guilty of dangerous behaviour.

Violent behaviour

- 8.21. Violent behaviour comprises behaviour that an umpire or any member considers an act of physical violence towards any other person. This includes other players illegally leaving their position on the field of play at the time of an incident.
- 8.22. An umpire shall eject from the game any player or other person who, in the umpire's opinion, is guilty of violent behaviour.

SUSPENSIONS

- 8.23. Cited players are eligible to participate in GCBA activities until such time as the Judiciary Committee imposes a suspension.
- 8.24. A suspension will apply for a specific period of time, not a specific number of games. Suspended sentences shall also be available to the Judiciary Committee to enforce as a penalty.
- 8.25. A suspension invoked by the Judiciary Committee shall exclude the offender from participating in any BA and BQ activities during the period of the suspension.

FAILURE TO APPEAR AT HEARING

- 8.26. Any player, official or club representative or other individual failing to appear at a Judiciary Committee hearing will be suspended automatically from participation in any GCBA, BA and BQ activities. This suspension will remain in force until a rescheduled hearing is completed. However, the Judiciary Chairman can temporarily lift such a suspension in extenuating circumstances.

APPEALS

- 8.27. The Judiciary Chairman will appoint an Appeals Committee comprising three (3) or more impartial persons. Members of an Appeals Committee cannot be affiliated with a club involved in an appeal.
- 8.28. Any player, official or club may appeal to the GCBA against any Judiciary Committee decision.
- 8.29. Appeals must state clearly the grounds for the appeal. Failure to do this will invalidate the appeal. Appellants must lodge appeals, together with a \$50.00 fee, within 48 hours after notification of the judiciary decision. Clubs lodging appeals must write the appeals on official club letterhead. Appeals should be forwarded to the Judiciary Chairman.
- 8.30. GCBA will make every effort to expedite the outcome of any appeals to ensure fairness to all concerned. GCBA will hear appeals within seven (7) days of receipt of the appeal and the appropriate fee.



- 8.31. Any Grade 1 category penalties imposed shall be suspended until a decision on the appeal is made by the Appeals Committee. All grade 2 and grade 3 category penalties shall not be suspended pending an appeal hearing.
- 8.32. GCBA will refund the \$50.00 fee after an appeal is upheld.
- 8.33. GCBA will retain the \$50.00 fee after an appeal is denied.
- 8.34. The only grounds for appeals are:
- Judgement - a judgement appeal must produce new evidence
 - Penalty - an appeal against the severity or inadequacy of the sentence

ADMITTANCE OF GUILT

- 8.35. A cited player shall have the option to plead guilty to the charge and not attend a Judiciary hearing. In this instance, the cited player shall receive a 1-week reduction from their penalty. The Judiciary Committee have the option to reach a decision by means of a telephone conference.

JUDICIARY COMMITTEE HEARING PROCEDURE

- 8.36. The Judiciary Chairman shall impose upon all Principals and Witnesses the necessity of observing the following conditions:
- Any person or persons giving evidence of an untruthful or unsatisfactory nature to the Judiciary Committee shall, in the case of the player concerned, be disqualified from taking part in any match for such time as the Judiciary Committee shall decide, and in the case of any other person shall, on report to the Management Committee by the Judiciary Committee, be dealt with as that body deem fit.
- 8.37. All persons other than the informant and the person or persons reported, shall leave the room.
- 8.38. The Judiciary Chairman shall read the report/s. The reported person/s shall then be asked if he/she admits or denies the charge.
- 8.39. Once the reported person either admits or denies the charge, the following procedure must be adopted:
- The informant will give particulars of the incident reported.
 - The informant will have the right to call any witnesses in support of their report.
 - The reported person will have the right to ask questions of the informant and/or the witness.
 - The reported person may make a statement and shall have the right to call witnesses in support of their statement.
 - The informant shall have the right to ask questions of the reported person and all witnesses.
 - The Judiciary Committee members shall have the right to question all persons involved.
ALL QUESTIONS SHALL BE ASKED THROUGH THE CHAIR.
 - At the conclusion of all evidence, all persons shall retire, and the Judiciary Committee shall arrive at a decision.
- 8.40. The decision shall be announced in the presence of the informant and the reported person.
- 8.41. A witness may not leave the room after giving evidence until the conclusion of hearing of all evidence. A witness may not ask a question or interrupt proceedings at any time.
- 8.42. If during the consideration of the evidence, the Judiciary Committee desires to recall any witness, such witnesses shall be questioned in the presence of the informant and the reported person.



9. FINANCE

EXPENSES

- 9.1. All expenses incurred by a GCBA Committee member or person acting on behalf of GCBA shall be refunded in full the total amount of expenses incurred upon presentation of all relevant receipts to the Treasurer.
- 9.2. All expenditure is to be approved by GCBA Management Committee.

COACHES & TEAM OFFICIALS

- 9.3. The GCBA shall pay \$100 per day for all GCBA appointed accredited officials for approved tournaments.
- 9.4. The GCBA shall pay \$50 per day for each teams Executive Officer.

FINANCIAL ASSISTANCE

- 9.5. All requests for financial assistance must be in writing and forwarded to the Secretary.
The GCBA Management Committee shall consider said requests on a case by case basis.

REPRESENTATIVE PLAYERS

- 9.6. All representative players are required to purchase the remaining components of the representative uniform, which will be available prior to any tournaments.
- 9.7. Any representative player selected for representative duties at State or National level may apply for financial assistance. The GCBA Management Committee shall consider said requests on a case by case basis up to a maximum of \$200 per player.

HARDSHIP

- 9.8. The GCBA reserves the right to allocate funds to persons on the basis of individual financial hardship.

UMPIRES

- 9.9. The GCBOA may apply for funding from GCBA for the development and training of umpires every 12 months. All applications for funding must be in writing and forwarded to the GCBA Secretary by the GCBOA President.

ANNUAL CLUB MEMBERSHIP FEES

- 9.10. All clubs affiliated with the GCBA are required to pay an annual membership fee of \$300.00. This fee must be forwarded to the GCBA Treasurer before the 31st September each year. Clubs that fail to pay the fee by the due date will be deemed to be unfinancial.

PLAYER FEES

- 9.11. All player fees are to be forwarded to the GCBA Treasurer by the nominated date as specified by the GCBA Management Committee (Refer Section 5).

EVENTS

- 9.12. Any club hosting an event on behalf of the GCBA (finals and tournaments) may be required to make a maximum contribution of \$200.00 to host each event.

FINES AND PENALTIES

- 9.13. The GCBA Management Committee have the right to impose a fine and/or a penalty as per the Schedule of Penalties for any breach of the bylaws or general playing rules.



10. SCHEDULES AND GUIDELINES

GENERAL ADMINISTRATION: SCHEDULE

My club wishes to contest the results in the division ladder. What must my club do?

- Prepare written objections, including concise grounds for the dispute.
- Include relevant evidence e.g. copies of scorebooks, Game Changer results or game cards etc.
- Within seven (7) days of posting of the results/ladder, forward written objections to the Competitions Administrator.

AFFILIATION: SCHEDULE

Preseason: New Clubs

We wish to affiliate our club with GCBA for the first time. What must we do?

- Write a letter of application on official club letterhead (if applicable), signed by the club President or the nominated head of the proposed organisation.
- Complete the **Club Information Form**.
- Prepare a budget projection for the club.
- If incorporated, obtain a copy of the clubs Certificate of Incorporation
- Complete a **Clubs Uniform Form** as a submission for approval of the clubs uniform colours and design.
- Forward all of the above to the Secretary, at least eight (8) weeks prior to the commencement of the season.

Preseason: Previously Affiliated Clubs

- Write a letter of application on official club letterhead, signed by the club President.
- Complete a **Club Information Form**.
- If a change is proposed to the clubs authorised uniform colours, design or sponsorship logos, prepare a submission for approval of the change on the **Club Uniforms Form**.
- Forward all of the above to the Secretary by the 31st July each year.

Midseason: All Clubs

We wish to change our uniform colours, design or change or introduce sponsorship logos. What must we do?

- Prepare a submission for approval of the change on a **Club Uniforms Form**.
- Forward the form to the Secretary.

**JUDICIARY: SCHEDULE****Umpires**

**I have cautioned a player/official.
What must I do at the end of the game?**

- Obtain the official **Game Card** from the scorer.
- On the **Game Card**, record the alleged offenders name and number, and details of the alleged offence.
- Sign the **Game Card** and return it to the scorer.

**I have ejected a player/official.
What must I do at the end of the game?**

- Obtain the official **Game Card** from the scorer.
- On the **Game Card**, record the alleged offenders name and number, and details of the alleged offence.
- Sign the **Game Card** and return it to the scorer, who shall notify the Competitions Administrator.
- Obtain an **Incident Report Form** from the Scorer or GCBOA.
- Forward the completed report within two (2) working days to the GCBA Secretary, (secretary@goldcoast-baseball.com).

Players/Officials/Clubs

**I have been ejected from a game.
What do I need to do at the end of the game?**

- Obtain an official **Incident Report Form** from the scorer.
- Complete the form.
- Forward the completed report within two (2) working days to the GCBA Secretary, (secretary@goldcoast-baseball.com).

**I have been cited to appear before a judiciary hearing.
What do I do now?**

If you are a JUNIOR PLAYER:

- Arrange for your team coach to accompany you at the hearing. If your team coach is not available, arrange for your club president to accompany you.
- Appear at the hearing, at the time and place stipulated in your citation, together with your team coach.

If you are a ADULT PLAYER or an OFFICIAL:

- Decide whether you want to:
 - attend the hearing yourself, with the team coach accompanying you; OR
 - have another person attend the hearing on your behalf, together with the team coach. If your team coach is not available, arrange for your club president to attend.
 - If the 'other person' acting on your behalf is a legal representative, advise the Judiciary Chairman of this two (2) working days prior to the scheduled hearing.

***If you are a CLUB***

- Appoint the Club President or next highest available member to attend the hearing.
- If a legal representative is to accompany the club representative or act on behalf of the club, advise the Judiciary Chairman two (2) working days prior to the scheduled hearing.

**I am aware of an offence which has been committed.
How do I advise GCBA of this?**

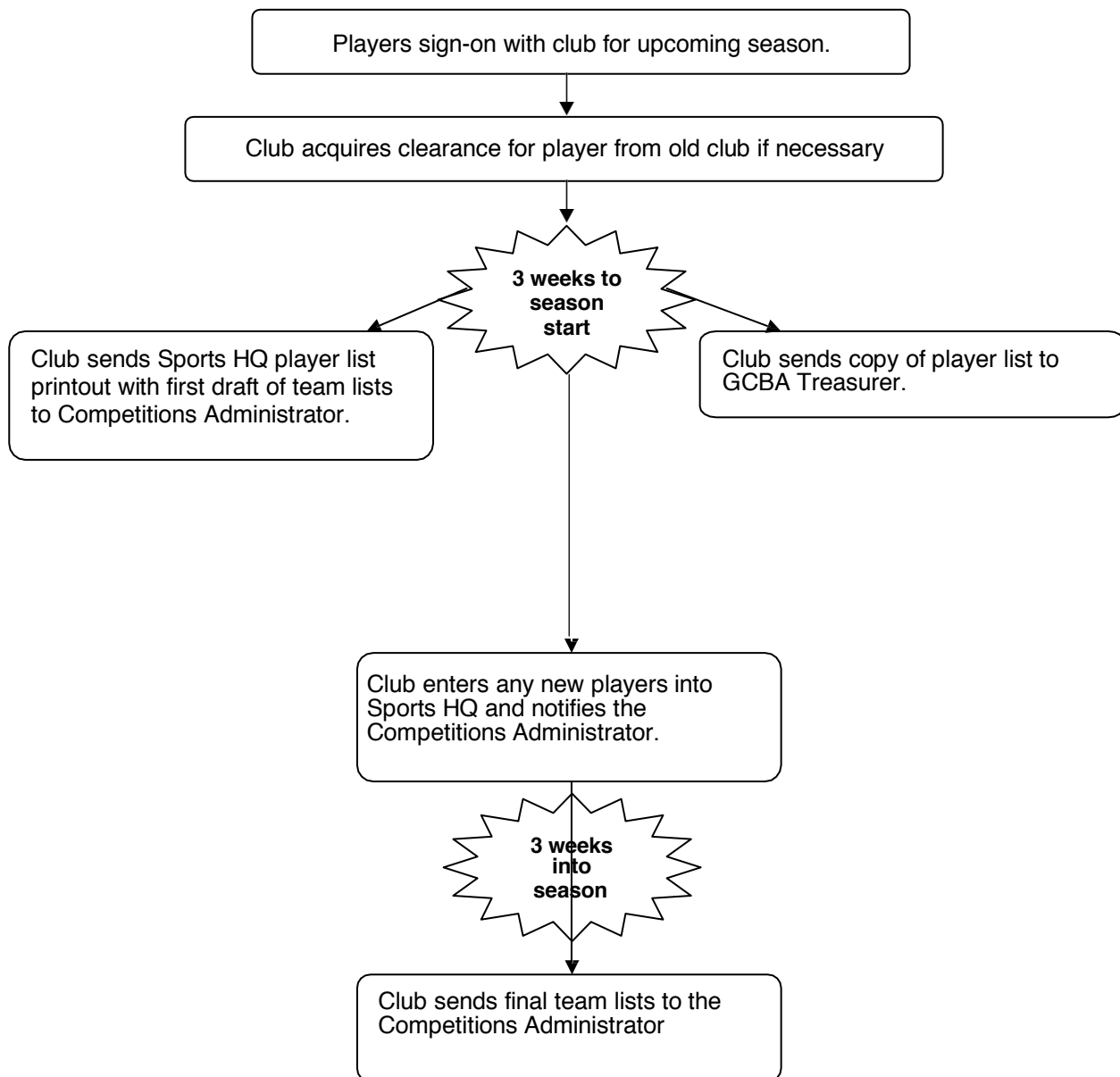
- Obtain an official ***Incident Report Form*** from the club.
- Provide a detailed report of the perceived offence on the ***Incident Report Form***.
- Sign the ***Incident Report Form***. The Club President must also sign the ***Incident Report Form***
- Forward the completed report within two (2) working days to the GCBA Secretary, (secretary@goldcoast-baseball.com).
- Any clubs deemed to be lodging frivolous reports will be dealt with by the GCBA Management Committee.

**I wish to appeal against a Judiciary Committee decision.
How do I do this?**

- Explain fully in writing clear grounds for your appeal.
- Within 24 hours after notification of the judiciary decision, e-mail your written appeal to the GCBA Secretary, (secretary@goldcoast-baseball.com).
- Forward \$50.00 payable to GCBA.



REGISTRATION: FLOW CHART





11. FORMS

INCIDENT REPORT FORM

OFFICIAL GAME CARD

NOTICE OF BREACH FORM

REGRADING NOTIFICATION FORM

CLUB INFORMATION FORM



INCIDENT REPORT FORM

SECTION 1

DATE OF GAME: _____

HOME TEAM: _____

VISITING TEAM: _____

NAME OF PERSON MAKING REPORT: _____

POSITION (e.g. umpire, scorer, manager): _____

DID AN EJECTION OCCUR?

YES/NO

if yes complete section 2

DID AN INJURY OCCUR?

YES/NO

if yes complete section 3

Innings: _____ Outs: _____ Count: _____ Balls: _____ Strikes: _____

Score: _____ Home: _____ Away: _____

SECTION 2

Name of person ejected: _____

Ejected person's position:

() Manager

() Coach

() Player

() Other

Describe the incident that occurred and your subsequent actions. Include pertinent details concerning language, gestures, thrown equipment, or physical contact. Include any after effects.

SECTION 3

Describe how the injury occurred:

Was the person taken to hospital?

YES/NO

Date: _____

Start: _____

Age Group: _____

Venue: _____

End: _____

Grade: _____

Runs Inning by inning	1	2	3	4	5	6	7	8	9	Ext Inns	Total Runs
Away Team:											
Home Team:											

PLAYERS	Away Team		Posit.	Sr Only	Total Pitches	Innings Caught	Ejected ✓	Injured* ✓	PONAG	ADDITIONAL COMMENTS, ELECTIONS & GAME PROTESTS. Note: Protests must be submitted as per GBL By-Laws and Official Baseball Rules 7.04 and 9.01(b)(3).
	Coach: _____ Lev: _____			Inning subbed Out / In						
	REGISTERED LAST NAME	FIRST NAME								
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										

PLAYERS	Home Team		Posit.	Sr Only	Total Pitches	Innings Caught	Ejected ✓	Injured* ✓	PONAG
	Coach: _____ Lev: _____			Inning subbed Out / In					
	REGISTERED LAST NAME	FIRST NAME							
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Game Officials

Plate umpire & BOTH scorers to sign.

Game won by:

Plate Umpire: _____ No. _____

X

Base Umpire: _____ No. _____

Away Scorer: _____ Lev: _____

X

Home Scorer: _____ Lev: _____

X

EMAIL by 6pm next business day: gbl@baseballqueensland.com.au and registrar@goldcoast-baseball.com.

*INJURY: Attach an Incident Report Form with more details.

BEWARE: FINES APPLY FOR LATE CARD SUBMISSION

OFFICIAL GCBA GAME CARD

A completed game card is required for each scheduled GCBA game, and is the responsibility of the HOME team scorer.

Please report to GBL + GCBA any scheduled games that are not played (e.g. Washouts). Games scored by GameChanger still require a Game Card. PLEASE use black ink pen and PRINT clearly. Game Cards that cannot be read may cause incorrect results to be recorded.

Date	Venue
The actual date the game is being played.	Name of the ground where game is played.
Start	End
Time game commenced/first pitch (not scheduled time)	Time game finished/last out/game ending run scored.
Age Group	Grade
e.g. Seniors, U20, Senior League, Little League, etc.	e.g. Div 1, Div 4, Bandits, etc.
Away Team	Home Team
Team batting first and listed first on Game Card	Team batting last and listed second on Game Card
Please ensure full team names are given, e.g. Redlands Stingrays, Redlands Devilrays, etc.	

Box Score/Line Score

Fill in the boxes for the number of runs scored in each inning for each team.

If a team does not score in an inning played, fill in a **ZERO** (not a dash or X).

If the bottom of the last inning is not played to end game (i.e., home team has won), fill in an **X**.

Unplayed innings boxes to be left BLANK.

If a game goes more than 9 innings, add up all the runs scored in the extra innings and fill the total into the Ext Inns box.

NOTE THE NUMBER OF EXTRA INNINGS PLAYED IN THE ADDITIONAL COMMENTS SPACE.

Totals

Runs: Add up the total runs scored by each team in the game.

Coach	Lev
Name of the coach of each team for this game.	NCAS coaching accreditation level (e.g. 3)

Players

Please make sure that players names are AS THEY ARE REGISTERED in HQ Sports.

When a substitution is made and a new player takes the field, add their name to the bottom of the list.

DO NOT LIST ANY PLAYERS WHO DO NOT PARTICIPATE IN THE GAME.

Posit.

Starting position ONLY.

If subbed in on Offense (while batting), mark PH or PR, then fielding position if applicable, eg. PH-5; PR-2

Inn subbed Out / In

Only applies to **SENIOR** grades. List inning a player went to bench and when a Sub entered the game, eg. T5 or 5 (top 5th)

Total Pitches

The number of pitches thrown by that player in the game. FILL IN FOR ALL PITCHERS OF ANY AGE.

Innings Caught

The number of innings caught by that player in the game. FILL IN FOR ALL CATCHERS OF ANY AGE.

Injured	Ejected (NO Incident form req'd from Scorers)
Tick box if player is injured and leaves the game.	Tick box if an umpire ejects the player from game.
Attach an Incident Report Form with injury details (as known).	Fill in Ejection details* under Additional Comments.
Incident Report Forms are available from the BQ and QBS websites.	*Game situation when ejected (Inn, Outs, etc)

PONAG (Playing Outside Natural Age Group)

In JUNIOR games, please TICK if player has a playing up consent or playing down clearance

In SENIOR games, please NOTE if player is an U20 or Senior Leaguer

Game Officials:

Umpires: Names of Umpires and QBUA numbers (if known). PLATE Umpire to sign the card.

Scorers

Names and CABS Accreditation levels of the Scorers.

EACH SCORER MUST SIGN THE CARD AT THE END OF THE GAME AFTER IT HAS BEEN FULLY FILLED OUT.

IF BOTH SIGNATURES DO NOT APPEAR ON THE CARD THEN IT IS INVALID.

IF A SCORER LEAVES BEFORE SIGNING A CARD THEN THE COACH OF THAT PARTICULAR TEAM MUST SIGN THE CARD.

Game Won By: Name of the winning team.

ADDITIONAL COMMENTS:

Use this space for any other details that should be reported to **GBL**, including at what point in the game a player was ejected and/or when an official protest was made. Also note the number of extra innings played beyond 9.



NOTICE OF BREACH

To the Secretary,

It has been reported that your Club has breached Bylaw _____
of the Gold Coast Baseball Association Bylaws.

Player or Team responsible: _____

Date of Breach: _____

Penalty: _____

Date of Notice: _____

Please note: A breach of the bylaws by a player or team within a certain Club is perceived to be a breach by the responsible Club.

Yours in baseball,

President

If the penalty is monetary, an invoice for the amount will be issued by the Treasurer within seven (7) days of this notice. Please forward this invoice number and payment to the GCBA Treasurer within seven (7) days of the receipt of the invoice.



REGRADING NOTIFICATION FORM

Dear Secretary,

Please be advised that further to your application, as per the bylaws, for a regrading of:

Name of team/player: _____

Your regrading request has been:

☐ Approved

☐ Denied

Yours in baseball,

President



CLUB INFORMATION FORM

Club Name: _____

Field Location: _____

Postal Address: _____

Postcode: _____

Club Phone: _____ Email: _____

President: _____

Address: _____

Postcode: _____

Telephone: _____ Fax: _____ Mobile: _____

Email: _____

Vice President: _____

Address: _____

Postcode: _____

Telephone: _____ Fax: _____ Mobile: _____

Email: _____

Secretary: _____

Address: _____

Postcode: _____

Telephone: _____ Fax: _____ Mobile: _____

Email: _____

Treasurer: _____

Address: _____

Postcode: _____

Telephone: _____ Fax: _____ Mobile: _____

Email: _____

Registrar: _____

Address: _____

Postcode: _____

Telephone: _____ Fax: _____ Mobile: _____

Email: _____

Dir Coaching _____

Address: _____

Postcode: _____

Telephone: _____ Fax: _____ Mobile: _____

Email: _____

Wet Weather: _____

Address: _____

Postcode: _____

Telephone: _____ Fax: _____ Mobile: _____

Email: _____



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